

Decision Number: 46 (2014/15)

Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Subject: Diesel Fuel Supply		
Details of Decision taken To enter into a framework agreement, subject to a ten day stand still period, for the continued supply and delivery of sulphur-free diesel fuel commencing 9 th February 2015.		
Reason for Decision After careful consideration to cost, compliance/completeness of tender response and suitability to meet operational requirements the most advantageous tender is that provided by Halls Fuels. Elements considered are price, compliance with specification, delivery requirements, certainty of supply, environmental policy and pre-qualification questionnaire response.		
All Documents considered: Tender evaluation summary and recommendation.		
Details of any alternative options considered and rejected by the Member when making the Decision: Submissions from Harvest Energy Ltd., BWOC Ltd., Certas Energy Ltd., New Era Fuels Ltd.		
Financial implications: A continuation of the current similar agreement for fuel to be supplied at a fixed margin above the variable North West European bench mark price. Fuel costs are met by the relevant trading account or service budget.		
Legal Implications and Risk Assessment Statement: The agreement commits the supplier to deliver fuel at our required intervals in accordance with the contract specification and is supportive of the Council's business continuity plans.		
Equality Impacts (Consideration of impacts under the Public Sector Equality Duty)		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	Purchase of a fuel supply upon completion of a competitive EU tender process.
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	No	

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail

(For Democratic Services use)

Decision Number: 46 (2014/15)

Question	Answer	Explanation / Evidence
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		None
Local Member (s), other Portfolio Holders and/or Chief Officers/Heads of Service Consulted: The need for a dependable diesel fuel supply to enable delivery of essential Council services is supported by the Local Planning and Environment Portfolio holder and the Chief Officer Environmental and Operational Services, as well as by other Council members and senior officers, and is included within the Councils risk register and business continuity plans.		
Details of any conflicts of interest a) declared by any executive member who is consulted by the Decision Taker: b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict		
Decision taken by:		Portfolio Holder for Local Planning and Environment
Signed by Portfolio Holder		
Date of Decision		9 January 2015
Record made by:		Ian Finch
Date of record:		9.1.15

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail